

# Chocolate and Vines Catering Event Application

757 University Avenue, Rochester, NY 14607 – 585.340.6362 – chocolateandvines@gmail.com

## Contact Information

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Best time to contact? \_\_\_\_\_

## Your Event

What is this event celebrating? \_\_\_\_\_

What date are you hosting your event? \_\_\_\_\_

Is this date flexible? \_\_\_\_\_

Where will your event be held? \_\_\_\_\_

How many people do you expect? \_\_\_\_\_

Is it RSVP? \_\_\_\_\_

Is this a seated service event, or buffet? \_\_\_\_\_

Will there be an open or cash bar? \_\_\_\_\_

Will you want coffee and tea service? \_\_\_\_\_

Are there any food items that you are looking for or offering at your event outside of our traditional menu?

\_\_\_\_\_

Will there be live music or entertainment at your event? (If yes, please describe.)

\_\_\_\_\_

## Special Requests

Do you have any special requests, needs or requirements for your event? (ie; special diets, valet parking, etc.)

\_\_\_\_\_

\_\_\_\_\_

*Thank you for your interest in our Establishment.*

*We are looking forward to making your event memorable!*

*~Chocolate and Vines~*